

**Microsoft® Office SharePoint® Server 2007
Single Sign-On Server Farm Settings Worksheet**

Fill in this worksheet using the following topic:
Plan for single sign-on

After filling in this worksheet, use it with the following topics:
Configure farm-level SSO settings

Prepared by:

Date:

SSO encryption-key server:

SSO accounts

Account	Account name	Accounts to add to group
SSO configuration account		NA
SSO administrator account		
SSO service account		NA
Enterprise application administrator account		

SSO database settings

Property	Default setting	Your setting
Server name	Automatically populated depending on where the configuration database is located	
Database name	SSO	

SSO time-out settings

Property	Default setting	Your setting
Ticket time-out (in minutes)	2	
Delete audit log records older than (in days)	10	

Operations plan

Area	Item	Planning decision
Managing the encryption key	Audit the encryption key	Yes / No
	Interval to re-generate the encryption key	
	Re-encrypt credentials in database at same time?	Yes / No
Backing up the SSO environment	Other reasons to re-generate the encryption key	
	Interval to backup the encryption key	
	Plan for backing up SSO database	

Additional notes: