Microsoft® Office SharePoint® Server 2007 - 2010
Document Libraries Worksheet

Fill this worksheet using the following topics: Determine sites and site collections Identify document management roles Plan content control		After filling this worksheet, use it with the following topics: To be determined	
Prepared by:		Date:	

Library	Site	Type of document	Require Approval?	Versioning Method	Require check-outs?	Require Information Rights Ma